

Provider Access Policy



ELT
PARTNERSHIP
BE INCLUDED • BE CONNECTED

Version and Date		Action/Notes	Date Written	Date to be Reviewed
1.0	07.09.2021	Ratified via Chairs Action/ TB	06.09.2021	1 Year – July 2022

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement

Pupils in Years 8 -11 are entitled to:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Requests

Procedure

A provider wishing to request access should contact the School's Office Manager or a member of the Senior Leader Team on 01992 760860 or email office@fernhouseschool.org. Requests can also be made in writing as well to Fern House School, Chesterfield Road, Enfield EN3 6BG.

Opportunities for Access

Please speak to our Key Stage 4 Assistant Headteacher to identify the most suitable opportunity for you.

The Trust policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our pupils.

Premises and Facilities

The school will make space available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Lead.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the school office, which will then be distributed to the most appropriate place within the setting so that pupils can access at an appropriate time.

This policy will be reviewed on an annual basis by the Board of Trustees.

Signature of Chair of Trustees:	Signature of Chief Executive Officer: